

**Application for the mandatory alcohol condition under the Licensing Act 2003
requiring a Designated Premises Supervisor in respect of a premises licence to be
disapplied**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes in written black ink. Use additional sheets if necessary. Once completed please give your application to Dorset Council. You may wish to keep a copy of the completed form for your records.

We, Child Okeford, Parish Council as Trustee of Queen Elizabeth II Playing Field Charitable Trust

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being a board or committee of individuals with responsibility for the management of the community premises described in Part 1 below, and being the applicant for a premises licence / premises licence holder *[delete as applicable]* in respect of those premises apply for the condition referred to in section 19(4) of the Licensing Act 2003 to be included in the licence instead of the conditions referred to in section 19(2) and (3) of the said Act. (see guidance note 2).

Part 1 – Community premises details

Name of premises Community Centre, Queen Elizabeth II Playing Field Charitable Trust	
Postal address of premises or, if none, ordnance survey map reference, or description The Community Centre Station Road Child Okeford	
Post town Blandford Forum	Postcode DT11 8EL

Telephone number at premises (if any)

Premises licence number (if applicable)

N/A – application for premises licence submitted with this application

Brief description of premises and the composition of the committee or board of individuals with responsibility for the management of the premises (Please see Guidance Note 3)

The Queen Elizabeth II Playing Field Trust is a Charitable Trust for purposes of recreation.

Charity Commission number: 1181908

The premises consists of a Community Centre including a function room, kitchen, 2 toilets, 2 changing rooms, a deck area accessible from the function room, a recreation ground, a children's playground and a car park. It is situated in the village of Child Okeford in Dorset.

There is a single trustee, the Child Okeford Parish Council, which also acts as the management committee for the Trust.

The Community Centre is available for hire and is used by clubs in the local area and for private parties. The recreation ground has a pétanque court and croquet court which are free to use. It is the home ground for a local football team and there are also 5-a-side nets used regularly by local children

The Chair of the Trust is Cllr Geoff Sparrow and Vice-Chair is Cllr Tim Cotton. All Parish Council members are involved in the management of the Trust and attend Trustee meetings.

Please describe how you will ensure that alcohol sales are properly supervised and what arrangements you have in place (if any) for hiring out the premises (Please see Guidance Note 4)

When events are organised by the Trust, a member of the management committee will always be on site.

When the Community Centre is hired for a private event, the organisers will sign our hiring agreement which includes our standard conditions of hire – enclosed with this application.

Part 2 – Applicant details

We are the premises licence holder (Please tick ☒ yes)

Contact phone number in working hours (if any)

E-mail address (optional)

Current address (if different from premises address)

Barbara Ireland (councillor)

Post Town

Postcode

Telephone (if any)

Please tick ☒ yes as appropriate

I have enclosed the premises licence

☐

I have enclosed the relevant part of the premises licence ☐

This form accompanies a new premises licence application ☒

If you are varying an existing licence and have not ticked one of the first two boxes above, please explain why in the box below.

Reasons why you have failed to enclose the premises licence or relevant parts

We are applying for both a premises licence for the sale of alcohol and for the mandatory alcohol condition under the Licensing Act 2003 requiring a Designated Premises Supervisor in respect of a premises licence to be disapplied.

Any further information to support your application

CHECKLIST:-

Please tick ✓ yes

If applying to remove the mandatory requirements from an existing premises licence that already authorises alcohol sales

- I have made or enclosed payment of the fee ☒
- I have included documents (if available) which identify the premises and how it is managed ☒
- I have included copies of any hiring agreements ☒
- I have sent a copy of this application to the chief officer of police ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

If applying alongside a new application or variation for a permission to allow alcohol sales

- this application accompanies a new premises licence application ☐
- I have enclosed the premises licence or relevant part of it or provided an explanation ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (Please see guidance note 5)

Signature of applicants. Please provide two signatories of members of the management committee stating in what capacity they are acting as licence holder.

First Signature

Date

07/06/20

Capacity

Chairman

Second Signature

Date

7th June 2026

Capacity

Councillor

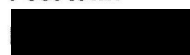
The council has a duty to protect the public funds it administers, and to do this it may use the information you have provided on this form to prevent and detect fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. Where appropriate, and as part of its commitment to improving customer service, the council may also share the information provided on this form with other council services. For more information, see <http://www.dorsetforyou.com/fraud> or contact Finance Manager on 01305 252292

Contact name (where not previously given) and address for correspondence associated with this application

Barbara Ireland (councillor)



Post town



Postcode



Telephone number (if any)



If you would prefer us to correspond with you by e mail your e mail address

